



Tungasuvvingat Inuit

Career Opportunity

Internal/External

Cultural Early Years Worker

(Full-time, Term ending March 31, 2020)

Tungasuvvingat Inuit's (TI) purpose is to empower and enhance the lives of Inuit. Since 1987, TI has been operating in Ottawa as a community-based counselling and resource centre.

Role Summary

The Cultural Early Years Worker is responsible for developing cultural input for the Illipalialisaaqtilugu Program at Tungasuvvingat Inuit (TI). The purpose of this initiative is to align with the Ontario Child Care and Family Support Program Service Management and Funding Guidelines by providing sustainable, culturally appropriate programming thereby fostering a healthy and safe environment that allows Inuit children and their families to celebrate their identity with a sense of pride. The program will also allow children and families to learn about their history in a meaningful and safe way.

Responsibilities

- Developing cultural input for children and family programs
- Planning and implementation of programming workshops including purchasing and preparation of food
- Delivery of workshops and activities, responding to the varying needs of families
- Maintain activity space and ensure the environment is clean and safe for infants, toddlers and children
- Model positive parenting techniques
- Complete administration requirements such as program reports and statistics, attendance and participant forms, and the proper maintenance of client files
- Follow TI's policies and procedures
- At all times, working in a manner that preserves confidentiality and seeks to minimize risks for clients, employees and the organization
- Participate in meetings, training and professional development initiatives as required
- Other tasks including assistance in other TI program areas as may be assigned from time to time

Education and Experience

- Experience delivering Inuit specific cultural programming to children and families
- College diploma in Early Childhood Education, human services, social work or similar education or an equivalent combination of education and work experience

Knowledge, Skills and Abilities

- Ability to function effectively in a busy environment and in stressful situations

- Familiarity with issues facing Inuit families
- Ability to develop and deliver programming
- Motivated and able to work independently
- Outstanding organizational skills
- Excellent interpersonal and communication skills
- Commitment to a client-centered approach when working with Inuit
- Familiarity with the socio-economic landscape as it pertains to Inuit
- Inuktitut language skills are essential
- Knowledge of Inuit culture, values, Inuit Qaujimagatuqangit and traditional practices
- Computer literacy (word processing programs, email, internet)
- Driver's license is an asset
- Ability to work occasional evenings and weekends

Working Conditions

The incumbent works in a comfortable office environment and is also required to be mobile and travel within the city for programming purposes. Working off-site at community events is required, as is occasional travel outside the city

Deadline for applications is July 15, 2018

To apply, please submit your resume and cover letter to careers@tungasuvvingatinuit.ca

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify. The applicant hired for this position will be required to obtain a vulnerable sector police records check with results acceptable to TI. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.

Accommodations for applicants with disabilities is available upon request.