



Tungasuvvingat Inuit
Career Opportunity
Internal/External
Counsellor
(Full Time, Indeterminate)

Tungasuvvingat Inuit's (TI) purpose is to empower and enhance the lives of Inuit. Since 1987, TI has been operating in Ottawa as a community-based counselling and resource centre.

Role Summary

The Counsellor works in partnership with all of TI's programs, providing individual and group counselling services to a wide range of Tungasuvvingat Inuit's (TI) clients. The incumbent also works with external stakeholders to provide general counselling and community supports.

Responsibilities

- Utilize Inuit Qaujimajatuqangit principles and other Inuit traditional teachings for healing and counseling purposes
- Provide individual counselling sessions and administrative work at various locations
- Provide aftercare services
- Provide group counselling sessions at various locations
- Meet with school boards regarding supporting indigenous youth within schools
- Participate in circle of care meetings involving CAS
- Provide general support to clients in court
- Complete client assessments and develop treatment plans
- Maintain and monitor client progress records
- Write client progress reports/letters for court, social services or other community agencies
- Provide referrals to services within TI or outside the scope of TI
- Support clients to access N numbers through Non-insured Health Benefits for medical, dental and vision care
- Research and develop material/resources for group activities in support of survivors and families
- Promote activities and services using social media and other means
- Record and maintain proper client case notes
- Collect and prepare statistical information for reporting purposes
- Assist in program evaluation activities
- Other duties as may be assigned and related to the position

Education and Experience

- Social Service Worker Degree or equivalent in education, training and experience

- Minimum 2 years' experience in community-based human services
- CPR, Crisis Intervention and Prevention, Suicide Intervention and Prevention skills and training, Food Handling and Preparation and other relevant certifications

Knowledge, Skills and Abilities

- Demonstrated a positive attitude and healthy work life balance, exemplifying Inuit Qaujimagatuqangit
- Thorough knowledge of individual, family, group and crisis counselling methods
- Ability to deal with life-threatening situations if required
- Fluency in English is required. Fluency in Inuktitut is preferred
- Experience in individual counseling and group facilitation
- Self-starter; ability to initiate, develop and deliver programming
- Knowledge of community resources
- Knowledge of Inuit culture and values
- Proficiency in the use of computers for word processing, spreadsheets, e-mail and Internet
- Valid Driver's license without restrictions and own reliable vehicle are definite assets
- Provide a satisfactory police records check for the Vulnerable Sector and maintain it
- Proven good attendance record and able to maintain it to meet the program's needs

Working Conditions

- The Counsellor works in a comfortable office environment, with steady interaction with clients and staff
- Potential exposure to crisis and risk situations
- Varying work schedule including evening and weekend work when required
- Occasional travel within and outside the city may be required

Deadline for applications is December 6, 2017

To apply, please submit your resume and cover letter to careers@tungasuvvingatinuit.ca

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify. The applicant hired for this position will be required to obtain a vulnerable sector police records check with results acceptable to TI. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.

Accommodations for applicants with disabilities is available upon request.