



- Housing supports;
- Education resources;
- Employment services and training;
- Life skills training (e.g. financial management, household management);
- Health and mental health services;
- Legal services; and
- Victim support services.
- Work collaboratively with all staff and programs to create and support an integrated services network within TI's client services
- Produce monthly and quarterly program reports indicating outcome and process accomplishments
- Complete proper and timely client case notes

### **Education and Experience**

- Minimum college diploma in human services, social work or similar education or an equivalent combination of education and work experience
- Minimum 3 years' experience delivering vulnerable sector, human trafficking services to Inuit preferred

### **Knowledge, Skills and Abilities**

- Knowledge of issues related to youth in care and human trafficking
- Knowledge available resources including the Aboriginal and non-Aboriginal Child protection and VAW support and service systems of Ottawa
- Knowledge of Inuit culture and values (Inuit Qaujimajatuqangit)
- Experience in conducting intake, individual counseling and group facilitation
- Ability to initiate, develop and deliver programming
- Strong interpersonal and communication skills and the ability to work effectively with youth, fellow employees and others
- Strong initiative; motivated and able to work independently and with a high degree of autonomy
- Fluent in English; fluency in Inuktitut is a strong asset
- Proven track record of dependability and reliability
- Computer proficiency (internet, Word, Excel, etc.)
- Ability to handle sensitive issues with tact, diplomacy and confidentiality
- Ability to handle crisis situations outside of normal working hours
- Ability to work evenings and weekends when required
- Valid, clean driver's license and own reliable transportation is essential. Mileage reimbursement is provided
- Ability to travel as required

### **Working Conditions**

The incumbent will allocate their time both in an office environment as well as outside the office while attending training, meeting with clients at various locations to provide advocacy and support and at other venues both within the city of Ottawa and in other cities as required.

**Deadline for applications is May 2, 2017.**

To apply, please submit your resume and cover letter by email to: [careers@tungasuvvingatinuit.ca](mailto:careers@tungasuvvingatinuit.ca)

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify. The applicant hired for this position will be required to submit a police records check, vulnerable sector. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview. Financial assistance for housing or relocation is not provided.

Accommodations for applicants with disabilities is available on request.