



**Career Opportunity  
Internal/External  
Counsellor and Advocate, CAS and VAW  
Full-Time (35 hours/week)  
1-Year Maternity Leave**

Tungasuvvingat Inuit's (TI) purpose is to empower and enhance the lives of Inuit. Since 1987, TI has been operating in Ottawa as a community-based counseling and resource centre.

**POSITION SUMMARY**

The Counsellor and Advocate, CAS and VAW is responsible for the day-to-day delivery of a variety of services to the Inuit community. With a focus on counselling families with children in care and Violence Against Women initiatives, the incumbent represents TI at community events, committees and other forums. The incumbent provides direct client and referral based services in the areas of housing, legal, health, child welfare, and financial issues as well as provides supportive counseling, crisis intervention, cultural and language interpretation as required.

**Responsibilities:**

- Represent TI on community committees such as Ottawa Police Services, Children's Aid Society, MCSS VAW committee, etc.
- Provide cultural education to outside social service providers
- Liaise and advocate with other agencies to forge partnerships and to assist clients with financial, legal, housing tribunal, child welfare and medical supports
- Facilitate Women's Healing Circle as required
- Referral of Housing support services to existing TI housing support workers
- Provide non-judgmental, supportive counseling services
- Crisis intervention in areas such as: conflict resolution, family violence, suicide intervention
- Assist clients to obtain identification papers, medical coverage and non-insured health benefits
- Provide client referrals to agencies and services as required
- Maintain confidential client files and gather statistical information for reporting purposes
- Case management, funder activity report preparation
- Connect with clients at TI's Food Bank, community feast and other TI programming and social events
- Other duties as may be required and related to the position

**Education and Experience**

- Degree/diploma in Social Work or related field or equivalent combination of education and work experience
- Experience providing counseling services to the Inuit community
- Experience assisting clients navigate the CAS system

### **Knowledge, Skills and Abilities**

- Knowledge of Inuit culture and values (Inuit Qaujimajatuqangit)
- Knowledge of VAW initiatives
- Familiarity with issues facing Inuit families
- Comfortable making presentations, group facilitation and workshop delivery
- Motivated and able to work independently
- Outstanding organizational skills
- Excellent interpersonal, communication and advocacy skills
- Ability to work in and contribute to a team environment
- Computer literacy (word processing programs, email, internet)
- Ability to function effectively in a busy environment and in stressful situations
- Ability to travel
- Some evening and weekend work will be required
- Fluency in Inuktitut and English is preferred
- Driver's license and own reliable vehicle is a definite asset

### **Working Conditions**

The incumbent will allocate their time both in an office environment as well as outside the office while attending training, meeting with clients at various locations to provide advocacy and support and at other venues both within the city of Ottawa and in other cities as required.

### **Deadline for applications is May 2, 2017.**

To apply, please submit your resume and cover letter by email to: [careers@tungasuvvingatinuit.ca](mailto:careers@tungasuvvingatinuit.ca)

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify. The applicant hired for this position will be required to submit a police records check, vulnerable sector. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview. Financial assistance for housing or relocation is not provided.

Accommodations for applicants with disabilities is available on request.