



**Career Opportunity
Internal/External
Cultural Policy Advisor (Education)
8-month term position**

Tungasuvvingat Inuit's (TI) purpose is to empower and enhance the lives of Inuit. Since 1987, TI has been operating in Ottawa as a community-based counseling and resource centre.

Role Summary

Reporting to the Executive Director, the Cultural Policy Advisor (Education) participates at advisory/technical tables and working groups and will be tasked with advising, guiding and educating internal stakeholders as well as decision-makers at Provincial "learning ministries" toward a more focused and knowledgeable approach to the design and framework for Inuit Education in Ontario. The successful candidate will liaise with Inuit organizations and assist in all stages of the development, implementation and management of the Education file.

Responsibilities

- Help to break down stigma and systemic barriers and provide support and guidance on culturally appropriate educational services and programs
- Develop and facilitate in-house cultural competency training for internal and external stakeholders in order to move toward a deeper understanding of the Inuit community and their needs
- Participate in curriculum development initiatives (conferences, working groups, etc.) as time and resources permit
- Represent Tungasuvvingat Inuit (TI) at speaking engagements as required
- Evaluate the effectiveness of current/proposed education policy and framework designs and identify research needs
- Produce reports, briefings, studies, policy papers and other materials to present options and recommendations for consideration
- Participate in the development of departmental and organizational strategic, operational and project plans
- Establish and maintain systems for research and records as required

Education and Experience

- Previous experience working in a policy advisory role

- Previous experience providing Inuit-specific cultural education services to a variety of audiences
- A degree in Education or Political Science or similar academic background or an equivalent combination of education and work experience

Knowledge, Skills and Abilities

- Candidate is recognized and respected by the Inuit community for such attributes as having knowledge of their traditional teachings (Inuit Qaujimagatuqangit) and carry themselves according to those teachings
- An understanding of the socio-economic issues impacting Inuit education in the Province
- Knowledge of education agencies, programs and supports for the Inuit community
- Knowledge of Government policy and program development principles and techniques
- Knowledge of program analysis and evaluation techniques to assess education policies and programs and to provide recommendations
- Proven success working within a team of both Inuit and non-Inuit stakeholders
- Comfortable with public speaking (group presentations and facilitation)
- Has strong relationship and influence building skills
- Ability to work independently with a strong sense of focus
- Outstanding organizational skills
- Excellent interpersonal skills; excellent verbal and written communication skills
- Ability to speak Inuktitut is a definite asset
- Ability to speak French is a definite asset
- Computer literacy (word processing programs, email, internet)
- Driver's license is an asset
- Ability to work occasional evenings and weekends
- Ability to travel

Working Conditions

The Cultural Policy Advisor (Education) works primarily in a comfortable office environment and travels out of the city frequently to attend meetings and for professional development purposes.

Tight deadlines and resulting workload intensiveness may be experienced

Deadline for applications is **April 23, 2017**.

To apply, please submit your resume and cover letter to careers@tungasuvingatinuit.ca

Preference in hiring will be given to qualified Inuit candidates – please self-identify. The applicant hired for this position will be required to obtain a vulnerable sector police records check with results acceptable to TI. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.

Accommodation for applicants with disabilities is available upon request.